

## A GLOBAL PHOTOGRAPHY AGENCY

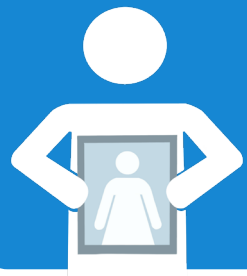
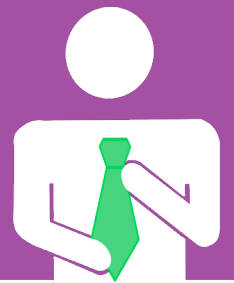
### GREETINGS

- No handshaking or physical contact
- Maintain a six-foot distance at all times
- Photographers will follow local guidelines



### ADJUSTMENTS

- When adjustment is needed, our photographer will demonstrate the adjustment on themselves
- The photographer will not approach the subject regarding the change



### MIRRORS

- If possible, our photographers will have travel mirrors with them for your lawyer to make adjustments
- The mirror will be disinfected before and after use



### SANITIZATION

- Photographers will use hand sanitizer after each portrait session
- Please be sure to provide hand sanitizer for your lawyers' use after the session

### PROOF REVIEW

- We ask your firm to provide a computer screen with an HDMI connection
- Photographers will connect their laptops to the screen in order to maintain proper distance

